

DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES



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STATE OF MONTANA REQUEST FOR PROPOSAL ADDENDUM

IFB #: 0710001

TITLE: Native American tobacco use cessation pilot project using peer counseling

ADDENDUM NO.1

TO ALL OFFERORS:

The following question has been asked to clarify the specifications:

Responses to Written Questions:

1. On page 13, Section 3.1.4 bidders are asked to describe the specific content of the cessation services provided to the participants, including the following:
 - The health model or behavioral framework on which the cessation project is based.
 - A synopsis, syllabus, flow chart, or agenda outlining the steps that a participant would go through from recruitment through successful completion of the cessation effort.
 - The format, content, length, and number of the peer counseling sessions (one-on-one and/or group) that will be provided for each participant.
 - The strategies to be used with the tobacco user participants to promote continued participation and completion of the cessation program, and deal with relapses.
 - The follow-up activities to be conducted to determine each individual participant's level of tobacco use at the following intervals: seven days prior to beginning the cessation program, upon completion, and one month and three months after completion.
 - The protocols that will be followed to ensure coordination of services between health care providers, the Montana Tobacco Quit Line, and insurers.

2. Question:

What does the Department mean by health model or behavioral framework?

Answer:

The Department would like to know what model the bidder is planning to use to develop the Native American peer cessation. The twelve step model that Nicotine Anonymous promotes is an example of a model that a bidder could base their Native American peer cessation on.

On Page 17, Section 5.1.5 bidders are asked to Include costs associated with evaluation data collection, management and interpretation, and report writing.

3. Question:

What does the Department anticipate the successful bidder will allocate for evaluation of this pilot project?

Answer:

The respondent awarded the contract for this RFP will need to track and report on the effectiveness of using Native American peer counselors to council Native Americans about cessation of commercial tobacco. The evaluation component must be sufficient to determine the success of the program implemented and establish a cost analysis for participants who successfully quit using commercial tobacco because of the program.

The Department would suggest the 10 to 15 % of the project funds be utilized for program evaluation.

Acknowledgement of Addendum:

The offeror for this solicitation must acknowledge receipt of this addendum. This page must be submitted at the time set for the proposal opening or the proposal may be disqualified from further consideration.

I acknowledge receipt of Addendum #1.

Signed: _____

Company Name: _____

Date: _____